

FARCET PARISH COUNCIL

The Minutes of meeting held 7th December 2019 in the Rear Meeting Room, Farcet Village Hall

C Deards, K Killingworth, A Cunnington, J Hughes, Y Nickson, L Granger, N Benn and the Clerk Mrs E Tajer
1 Member of the public was present

Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting.

None

2473/19-20 Receive and approve apologies

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

Resolved: R Jackson, B Swingler

2474/19-20 Receive Disclosable Pecuniary Interest declarations

Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

Resolved: C Deards on item 2477/19-20 item 2

2475/19-20 Approve the minutes of the meetings held on 5th November 2019 (LGA 1972 Sch12 para 41(1))

Resolved: It was proposed by Mrs Nickson, seconded by Ms Hughes and agreed to approve the minutes of 5th November 2019.

2476/19-20 Matters Arising from the minutes of the meeting of 5th November 2019

- The Street light energy- a one year contract was agreed with Eon. This began on the 10th November 2019. UKPN has been advised.
- Mr Beeby was sent a letter regarding the memorial garden
- The Clothes recycling unit has been moved further along the Village Hall path, away from the buildings
- Barclays- waiting for Mr Swingler and Mr Killingworth to complete the forms

2477/19-20 Matters for information and reports

1. Police Report- no report
2. Representatives on outside bodies
The Farcet area has been designated as a 'biosphere'- in the new year the Parish Council will receive an information pack on how it can be more sustainable.

Ms Deards left the room

Community Association- A request was received for a donation towards the 'Carols on the Green' community event.

A discussion took place regarding the request. It was proposed by Mr Granger, seconded by Mr Killingworth and agreed to donate £200.00 under S137.

A request was also submitted to place additional bookcases in the small hall. It was agreed that up to 4 small bookcases would be allowed.

Ms Deards returned to the room

2478/19-20 Village matters

1. Plan of priorities for the village (includes Community projects and feedback from working group on Church Walk and Haddon Way)
Cemetery Footpaths- work scheduled for the 27th January 2019. It will include the footpath and additional gravel for main entrance.
Youth Club- is not a viable project due the unavailability of a trained Youth Worker and lack of volunteers.
Young Techs- the age range will now be from 11-16 years. It was agreed in principle to allocate the £3500 set aside for the youth club to funding a set number of sessions for children from Farcet.
2. Community allotment
Ms Jackson was not at the meeting to provide an update on funding.

The Clerk obtained a quotation for the repair to the allotment access. Phil Brannigan quoted £630 + VAT. It was proposed by Mr Killingworth, seconded by Ms Hughes and agreed to accept the quotation.

2479/19-20 Cemetery and allotments

1. Consider membership to the Institute of Cemetery and crematorium management
This would support the Clerk in the administration of the cemetery, in particular grave ownership transfers. The cost is £95.00 per annum.
It was proposed by Mr Granger, seconded by Ms Hughes and agreed to apply for membership.

2480/19-20 Planning (Please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body)

1. Approvals/Refusals/Appeals- None

2. New Applications

19/02238/HHFUL- Proposed two storey and single storey extensions to existing barn conversion and erection of detached single garage and store, Barn Redshanks Farm Conquest Drove- no comment

2481/19-20 Finance

1. Approve accounts for payment (LGA 1972 s150 (5))

| | | | | | |
|------|---------|------|-------------------------------|------------------------------------|----------|
| 1423 | 3/12/19 | s/o | Payroll | Wages | £1239.10 |
| 1424 | 3/12/19 | s/o | Superannuation | Contribution employee and employer | £433.81 |
| 1425 | 3/12/19 | s/o | Clerk | Home office | £43.33 |
| 1426 | 3/12/19 | Bacs | Clerk | Expenses | £33.10 |
| 1427 | 3/12/19 | Bacs | Mark Kinder | Village Warden (inv096) | £276.15 |
| 1428 | 3/12/19 | DD | Hunts DC | Business rates | £133.00 |
| 1429 | 3/12/19 | Bacs | Sloan Ranger | VH Cleaning | £200.00 |
| 1430 | 3/12/19 | Bacs | Craft Club | Xmas Cards | £8.00 |
| 1431 | 3/12/19 | Bacs | Viking Direct | Paper and Ink Cartridges | £147.52 |
| 1432 | 3/12/19 | Bacs | HMRC | PAYE | £228.03 |
| 1433 | 3/12/19 | Bacs | Red Shoes | Payroll provider | £57.60 |
| 1434 | 3/12/19 | Bacs | 1 st Stop cleaning | Village Hall window cleaning | £100.00 |
| 1435 | 3/12/19 | Bacs | Print Box | Newsletter | £210.00 |
| 1436 | 3/12/19 | Bacs | Cambs CC | Streetlight energy | £820.54 |
| 1437 | 3/12/19 | DD | British Gas | VH Electricity | £50.77 |
| 1438 | 3/12/19 | Bacs | Wave | VH Water | £48.34 |
| 1439 | 3/12/19 | Bacs | Wave | Chapel | £17.73 |
| 1440 | 3/12/19 | Bacs | J Fraylich | VH Deposit refund | £100.00 |
| 1441 | 3/12/19 | Bacs | K Robinson | VH Deposit refund | £100.00 |
| 1442 | 3/12/19 | Bacs | T Homewood | Expenses | £4.25 |
| 1443 | 3/12/19 | Bacs | Beebys | Grass cutting | £1284.00 |
| 1444 | 3/12/19 | Bacs | Beebys | Grass cutting additional verge | £516.00 |
| 1445 | 3/12/19 | Bacs | Community Association | Donation | £200.00 |

The following payment was made outside the meeting:

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|------|----------|----|-------------|--------|--------|
| 1446 | 22/11/19 | DD | British Gas | VH Gas | £16.15 |
|------|----------|----|-------------|--------|--------|

It was proposed by Mr Cunnington seconded by Mr Granger and agreed to approve the accounts for payment.

2. Bank reconciliation was noted and approved

3. Asset register

The Clerk circulated an updated spreadsheet with detailed assets. It was agreed that Mr Granger and Mr Benn would now lead the project by looking at the asset values.

4. Village Maintenance quotation
Beeby's submitted a quotation for the grass cutting contract for March to October 2020 which includes 18 cuts. The cemetery £265.00 (+VAT) per cut and the grass verges/playing field £555.00 (+VAT).
Insurance documents and risk assessments were provided with the quotation. It was proposed by Mrs Nickson seconded by Ms Hughes and agreed to accept the quotation by Beeby's.
5. Precept setting
Following a discussion, it was proposed by Mr Killingworth seconded by Mrs Nickson and agreed to set the precept for 2020/2021 at £45,000.

2482/19-20

Parish Council

1. Eli Nightingale Charity- It was agreed to approach Yaxley to investigate the possibility of joining the two sides of charity together.
2. Haddon Way- two additional 'no dogs' signs required. These can be attached to the gates. The Clerk will purchase and install the signs.
3. Village Hall- the fire door near the men's toilet is difficult to open- Ms Deards will ask the caretaker to investigate

2483/19-20

Correspondence

- Cambs Highways- confirmation they have received an application for 'The Tour de Cambridge' for Sunday 7th June 2020
- Cambridgeshire and Peterborough Minerals and Waste Local Plan: Proposed Submission Plan Consultation - 15 November 2019 to 09 January 2020
- Cancellation of the Tuesday evening exercise class at the Village Hall
- Waste Collections Arrangements during Christmas & New Year

2484/19-20

Matters as agenda items for future consideration

2485/19-20

The meeting closed at 8:27pm. The date of next meeting 4th February 2019.