

# FARCET PARISH COUNCIL

The Minutes of meeting held 4<sup>th</sup> December 2018 in the Rear Meeting Room, Farcet Village Hall  
C Deards, L Hodgkins, J Hughes, L Granger, A Simons, B Swingler, Y Nickson, and the Clerk Mrs. E Tajer  
6 members of the public were present

## 2324/18-19 Receive and approve apologies

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

**Resolved:** District Cllr Butler sent his apologies  
Council resolved their reason for absence

## 2325/18-19 Receive Disclosable Pecuniary Interest declarations

Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

**Resolved:** C Deards 2314/18-19- representatives from outside bodies

## 2326/18-19 Approve the minutes of the meeting held on 6<sup>th</sup> November 2018 LGA 1972 Sch 12 para 41(1)

**Resolved:** It was proposed by Mrs Nickson seconded by Mrs Hodgkins and unanimously agreed that the minutes of the 6<sup>th</sup> November 2018 were a true and accurate record.

## 2327/18-19 Matters Arising from the minutes of the meeting of 6<sup>th</sup> November 2018

- Mrs Deards, Nickson, Tajer and Ms Simons completed the cemetery inspection. There were not unstable graves, however there are some graves which have sunk significantly. This will be an agenda item for the next meeting

## 2328/18-19 Public Participation

*This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.*

Presentation from Mandi George, Community Development Officer- Hunts DC

Ms George advised HDC are looking to support the Parish Council on a community project. Mrs Deards advised the Parish Council will discuss the options and form a sub committee to investigate the possibility of projects. Barrie Swingler and Ann Simons agreed to liaise.

Ms George advised Age UK would like to engage with the community- Mrs Deards invited them to the next Community Café in February 2019.

A resident raised their concerns regarding the time frame of determining the decision on the Poultry Farm. Mrs Deards gave an update on the application and advised the Parish Council continue to liaise with HDC outside of the meetings on this application.

## 2329/18-19 Matters for information and reports

1. Police Report – 1 crime
2. Representatives on outside bodies

Community Associate have been advised that no one uses the piano in the small hall and would like the Parish Council to consider selling the piano to create more room in the small hall.

*Mrs Deards left the room*

A discussion took place. It was proposed by Mr Swingler, seconded by Mrs Hodgkins and agreed the value of the piano would be investigated, as well as possible purchasers. Mrs Hughes will investigate the pianos' value.

*Mrs Deards entered the room*

## 2330/18-19 Village matters

1. Plan of priorities for the village- See plan for more details  
Quotations received for village hall brickwork and war memorial

Fenland Stoneworks was the only contractor to submit quotation for the stonework at £492 incl VAT. It was proposed by Mrs Dolby, seconded by Mr Granger and agreed to accept the quotation.

2. Church Walk and Haddon Way – feedback from working group  
Mrs Hodgkins has contacted HDC regarding extending the Church Walk Play Area. They have no objections to the extra 5 meters on land, however they require a new lease. Mrs Hodgkins will investigate the cost of a new lease.  
Mrs Hughes is liaising with contractors to obtain costs for additional equipment.
3. Green wheel information board- Peterborough CC have advised there are several of these boards in the Peterborough area that need repair, however they need to apply for funding. It will likely be next year before they know if these applications have been successful.

**2331/18-19 Cemetery and allotments**

1. Use of chapel as a micro-museum- update  
Stewart Howe advised that the museum has been open on Tuesdays and Sundays, however it will be closed for winter.  
Looking to have an official opening on 3<sup>rd</sup> March 2019.

2. Maintenance contract update  
Four companies were contacted, unfortunately Mumby's were unable to consider the contract and D P Stafford could not be contacted via telephone.  
Two companies submitted quotations after consideration of the specification:  
Malc Firth at an annual cost of £12,654 incl VAT  
Beebys at an annual cost of £3510 incl VAT

The Clerk has queried the cost from Beebys and they advised the quotation is based on the specification.  
A discussion took place, where it was agreed 18 cuts would be needed for the cemetery.  
It was proposed by Mrs Hughes, seconded by Mr Granger and agreed the contract would be award to Beebys subject to satisfactory references, confirmation that the quotation included the removal and disposal of the grass cuttings and availability of a cut schedule. The contract will start from 1<sup>st</sup> March 2019. Councillors Hughes and Nickson agreed to monitor the standard of work.

**2332/18-19 Playing fields**

**2334/18-19 Planning** (Please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body)

**1. Approvals/Refusals/Appeals- none**

**2. New Applications**

H/5019/18/CW- Auto Shells Ltd at Ashley Lodge, Conquest Drove, Farcet, PE7 3DH- Extension to existing site to allow for storage of vehicles, complementary to End of Life Vehicle Management on the existing site and the creation of an associated hard surface- no comment

**2335/18-19 Finance**

1. Approve accounts for payment ([LGA 1972 s150 \(5\)](#))

1216	4/12/18	s/o	Clerk	Wages	£930.31
1217	4/12/18	s/o	Superannuation	Contribution employee and employer	£416.38
1218	4/12/18	Bacs	Village Hall Caretaker	Wages	£349.00
1219	4/12/18	s/o	Clerk	Home office	£43.33
1220	4/12/18	s/o	Mark Kinder	Village Warden	£289.30
1221	4/12/18	Bacs	Clerk	Expenses	£34.00
1222	4/12/18	Bacs	Cambs ACRE	Payroll	£38.40
1223	4/12/18	Bacs	M Firth	Cemetery maintenance	£1141.33
1224	4/12/18	Bacs	Sloan Ranger	VH Cleaning	£250.00
1225	4/12/18	Bacs	Printbox	Newsletter printing	£183.00

1226	4/12/18	Bacs	1 <sup>st</sup> stop cleaning	VH window cleaning	£40.00
1227	4/12/18	Bacs	PKF Littlejohn	External audit	£360.00
1228	4/12/18	Bacs	Wave	Cemetery water	£17.52
1229	4/12/18	Bacs	Wave	Village Hall Water	£79.52
1230	4/12/18	103062	Poppy Appeal	Poppy wreath	£19.00
1231	4/12/18	DD	Hunts DC	Business rates (monthly instalment)	£130.00
1232	4/12/18	Bacs	KD Scott	VH deposit refund	£100.00
1233	4/12/18	Bacs	L Banks	VH deposit refund	£100.00
1234		Bacs	Kayleigh Robinson	VH deposit refund	£100.00

It was proposed by Mrs Hughes, seconded by Ms Simons and agreed to approve the accounts for payment.

2. Bank reconciliation- was noted and approved
3. Confirm precept for 2019/2020  
Prior to the meeting the Clerk circulated a budget sheet. A discussion took place, it was proposed by Mrs Hughes, seconded by Mrs Nickson and agreed to set the precept at £45,000 for the financial year 2019/2020. This is the same as the previous financial year.
4. External Audit report- it was noted there were no matters to bring to the Parish Council attention

**2334/18-19 Village Hall**

**2335/18-19 Parish Council**

1. Consider contribution to Bikeability- Farcet C OF E Primary confirmed they use Bikeability for the Year 6 students.  
After a discussion, it was agreed a donation would be considered, however this will depend on the amount requested and whether it will specifically help the students at Farcet Primary School. The Clerk will contact Cambs Highways.
2. Grass cutting contract 2019/2020  
HDC have advised they will not be providing contract services for the 2019/ 2020 grass cutting season.  
The Parish Council will now need to secure a new contractor for the grass verges. We will require 16 cuts a year (grass cut and/or strimmed) and the grass blown away from the footpaths. The Clerk will contact the successful cemetery maintenance contractor to inquire whether they would be interested in this contract.

**2336/18-19 Correspondence**

**2337/18-19 Matters as agenda items for future consideration**

- Asset register
- Meeting dates 2019/2020
- Cemetery regulations and fees
- Potential community projects

**2338/18-19 The meeting closed at 8:21pm. The date of next meeting 5<sup>th</sup> February 2018.**